



# **User Guide**

**Hedsam X TA**

**Mobile Application Registration**

**V1.0**

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## 1. Introduction

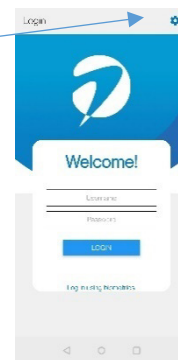
In the Hedsam X system, you can perform work time registration not only with the TA X terminal, but with a mobile application. For mobile application registration, you must define the required server settings in the system (for more information, see *Mobile Application Registration Programming Guide*). The person must have a username and password defined in the Hedsam X server. There is no need to define the user group rights separately for the username.

You can perform the same operations with the mobile application as with the TA X terminal. In the mobile application, you can also view registration history. The operating system knows if you previously registered in or out and automatically offers the correct option for your next registration.

## 2. Mobile Application Registration

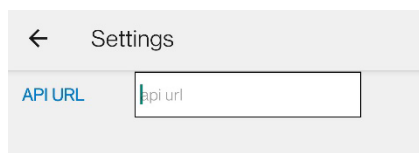
### 2.1 Application Settings

To set the connection settings, select the cog wheel in the top-right corner of your login screen.



Type the public name of your Hedsam X DMZ proxy server in the **API URL** field. The address is in the following format: **https://public\_name**. Note that you can define the port at the end of the address, for example **:5443**. The port depends on the proxy settings.

The public name of the server: https://\_\_\_\_\_:5443.



**Save:** Save the URL you typed.

**Clear:** Clear the saved URL.

### 2.2 Logging In

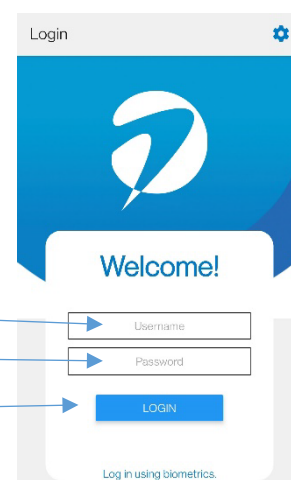
To log in, you must have a username and password defined in the Hedsam X server.

Type in the application login screen:

Type **Username**

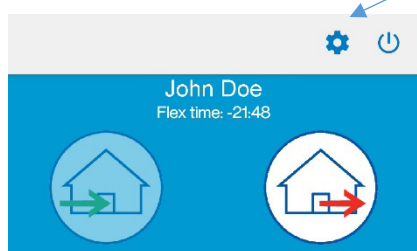
Type **Password**

Select **Login**



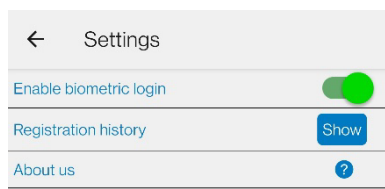
## 2.3 Biometric Login

Once you have logged in, you can activate biometric login in the **Settings** screen and subsequently log in using your fingerprint.



To use biometric login, biometric identification must be already activated and saved in your device. The Hedsam X mobile application does not store or process biometric data outside the device which uses the application.

When you enable biometric login, you must confirm the change with the password.



## 2.4 Registering In and Out

Register in:

Select INTO THE HOUSE



Register out:

Select OUT OF THE HOUSE

When you have registered successfully, the screen displays the following icon.



## 2.5 Absence Codes / Reason Codes

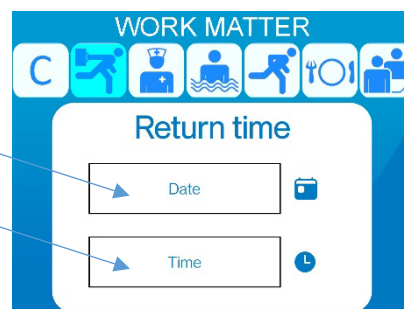
When you register in or out, you can select an absence code / reason code. First select the absence code / reason code, then register in or out. Move your finger from right to left to view more code options.



When you select the absence code / reason code, you can give the return date and time. This information is useful, for example, to a switchboard, but the dates and times you enter do not affect the validity period of the code. You can enter the date and time details after you have selected the absence code / reason code.

Select **Date** and set the date in the calendar tool.

Select **Time** and set the time in the clock tool.






## 2.6 Hour Balance

The hour balance is calculated once per day, usually at 05:00 AM. The hour balance is not displayed in real time. The screen displays the hour balance accumulated up to the previous cut off time in format hh:mm.



## 2.7 Registration History

On this screen, you can view your six last registrations. Use your finger to move the field up and down.

	18-02-2021 09:45:59
	17-02-2021 16:02:44
	17-02-2021 15:51:37

To view registration history from a longer period, select **Settings > Registration History**.